

SUSIE SU

AUSTRALIAN PERMANENT RESIDENT

SENIOR EXPERIENCED GRADUATE OF ARCHITECTURE

I am an architect with 15+ years of experience across Singapore and Australia, working on projects ranging from mixed-use commercial and retail developments to public and recreational facilities. I am particularly interested in how early design decisions shape not only the building, but also how people experience and use spaces.

My experience spans the full project lifecycle — from feasibility studies and concept design through to documentation, delivery and handover. I enjoy the creative problem-solving of early-stage design while also navigating the practical challenges of coordination, regulations and ensuring the built outcome stays true to the original vision. Transitioning into a client-side Design Manager role further strengthened my ability to bridge design intent with delivery practicality.

Having worked in both Singapore and Australia, I bring an international perspective on design approaches, work cultures and regulatory environments, allowing me to adapt quickly and deliver solutions that balance fresh ideas with practical, locally grounded outcomes. I am particularly passionate about public-facing projects and creating spaces that not only meet functional requirements but also bring lasting value to communities.

PORTFOLIO



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CONTACT



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Perth WA, Australia

EDUCATION

Master of Architecture *

University of Singapore, 2006

Bachelor of Arts (Architecture)*

University of Singapore, 2003

**Recognised and verified by the Architects Accreditation Council of Australia, and Architects Board of WA.*

PROFESSIONAL

Board of Architects (BOA), Singapore

Registered Architect No. 2213

Architects Registration Board of WA

Candidate of Architectural Practice Examination in WA (Part 1 completed)

Australian Institute of Architects

CERTIFICATES

Certificate IV in Residential Drafting

TAFE WA, completed in 2022

Advanced Revit for Architecture

TAFE WA, completed in 2025

ARCHITECTURAL SKILLS

- Mixed-used & Integrated Developments (Commercial Retail, Residential, Urban, Transport), Heritage Conservation, Religious, and Education projects
- Planning & Building Approvals (R-Codes, NCC, Australian Standards)
- Feasibility Studies, Conceptual Design and Planning
- Design Development
- Design Coordination
- Design Detailing
- Contract Documentation
- Contract and Administration
- Design Management & Review
- Project and Consultants Coordination & Management
- Design Presentation and Visualization/ Rendering

SOFTSKILLS

Communication | Experienced in liaising with Clients, Consultants, Suppliers, Contractors, and Regulatory Bodies, through leading design review meetings, site meetings, technical sessions and consultations.

Working Collaboratively & Autonomously | Experienced in leading and managing team of consultants in the coordination of building design and services, project delivery and collaborating with internal teams.

Problem-solving | Effective in guiding and providing solutions for various project aspects, including design problems, technical issues during design coordination, and addressing authority requirements.

Keen learner | Being proactive in acquiring local knowledge construction industry, new technologies

SOFTWARE

2D & 3D CAD | AutoCAD, Revit, ArchiCAD, Vectorworks, Sketchup

3D rendering & visualization | Twinmotion, 3D Viz

Graphic presentation | Adobe Photoshop, Illustrator, InDesign

Administrative | MS Word, MS Excel, MS PowerPoint, Adobe Acrobat

LANGUAGES

English (Native), Mandarin Chinese (Proficient)

RECENT PERSONAL ACHIEVEMENTS

2022 – Overall Winner – Certificate IV in Residential Drafting (TAFE, Perth)

2022 – Winner in Documentation – Certificate IV in Residential Drafting (TAFE, Perth)

2022 – Commendation in Design Work – Certificate IV in Residential Drafting (TAFE, Perth)

RELEVANT EXPERIENCE

Senior Experienced Graduate of Architecture

Parry and Rosenthal Architects, Perth, WA | June 2024 – Present

Reported to: Directors, Lead Project Architect

- Involved in the design development and documentation, and liaison and coordination with consultants.
- Coordinated and updated drawings to ensure client requirements and design compliances are met.
- Coordinate with consultants to integrate building services and requirements with the architectural design.
- Managed sub-consultant team to enable design development process to obtain cost estimates for delivery of project milestone.
- Produced contract drawings and support in completing client reports, including design delivery milestone reports.
- Provided support to Project Architect for review and drafting of documents during contract administration.
- Undertook internal technical review of drawing documentation.
- Prepared tender documents and coordinating tender responses.
- Assisted Lead Project Architect (Superintendent's Representative) with contract administration, preparing instructions, review of RFIs and shop drawings, revising drawings, preparing meeting minutes and monthly reports.
- Liaised with contractor and client's representatives, attend site meetings, carried out site inspections, review site progress and prepare progress reports to client
- Prepared and coordinate documentation for practical completion, and follow-up with post-completion matters.

Key Projects

- Redevelopment of Rockingham Senior High School, Rockingham WA:
A major and complex public school redevelopment comprising forward works contract of new car park, bus shed, bicycle park and new power substation and gas infrastructure, and main works contract of 5 new school buildings, and refurbishment of existing buildings
- Transportable classrooms for the Brabham Primary School

Experienced Graduate of Architecture

Slavin Architects, Perth, WA | February 2023 – May 2024

Reported to: Directors

- Involved in the design development and documentation, and liaison and coordination with client and consultants.
- Acquired skills in working with existing building fabric and heritage buildings, while incorporating new works.
- Made planning applications, reviewed consultant fees proposals, updated drawings to ensure client requirements and design compliances are met.
- Coordinated with consultants to integrate building services and requirements with the architectural design.
- Managed design development process to obtain cost estimates, manage project documentation, and producing contract drawings.

Key Projects

- Conservation of the heritage-listed Redemptorists Church, North Perth WA
- Extension of a rooftop bar to the heritage-listed National Hotel, Fremantle WA

Artistic Director

Self-employed | Jansu Studio, Perth WA | 2020 - 2023

- Small creative Studio for art, design, and interior space improvement
- Initiation, design, and management of independent and local community design and art projects of micro, small and medium scales in Western Australia.

Visual Artist

Self-employed | Silentdoodles.com | 2017 – Present

- Production and teaching of painting, drawing, sculptural and mixed media
- Create and manage artist website, online shop, and social media accounts

Travel Sabbatical

Arrived in Perth, Australia | 2017

- A year of travelling, learning, and picking up skills for my artistic development.
- Attended architectural design seminars to keep updated of industry trends and issues.
- Temporarily relocated to Australia, and responsible for organizing the family home, transport, utilities, and administrative services.

Design Manager

Capitaland, Singapore | 2012 – 2016

Reported to: Head of Design Management

- Managed and coordinated design studies and development of landmark mixed-used commercial projects (greenfield and refurbishment), with a specialty in retail shopping malls.
- Produced initial design concept studies for smaller projects for implementation.
- Developed and enhanced new and existing design manuals and user requirements guidelines to ensure user-centric design, quality design standards, and strong branding and identity can be implemented consistently across various malls.
- Value creation through the identification of potential opportunities and design improvements.
- Reviewed design drawings to ensure outcomes meet the project brief and deliverable expectations.
- Reviewed proposals and design drawings to enhance design efficiency and effectiveness of the built environment and to improve the user-centric experience.
- Liaising and coordinating with consultant teams (both international and local) to ensure that project briefs, stakeholders' and users' requirements, and other deliverables are met and captured in the design drawings and documentation.
- Ensured quality standards and design requirements are met in a timely and cost-effective manner.
- Reviewed design documentation to a standard that mitigates construction variation and delivery risks.
- Supported internal teams such as investment & assets, leasing, and tenancy design coordination, marketing, and operations & maintenance, by providing technical design advice and design reviews.
- Reviewed and managed mock-ups for management's review to obtain approval.

Key Projects:

- Mixed-Used Development (Retail/Aviation/Hotel/Transport/Indoor Garden): Jewel Changi Airport
- Mixed-Used Development (Retail/Office/Semi-outdoor Gardenscape): Westgate Mall
- Feasibility studies for the Redevelopment of Funan Mall

Executive Architectural Graduate

DCA Architects Pte Ltd, Singapore

| 2006 – 2011

Reported to: Design Director, Project Directors

- Experienced in complex mixed-use projects across various stages of the projects' life cycle, including a landmark retail-residential complex with a new underground pedestrian connection to an existing public transport station, a new retail mall rooftop landscaped with a water play area integrated with alfresco dining, and a government-led environmental improvement project involving a nature and coastal boardwalk with infrastructural upgrades and an ecological and sustainability emphasis.
- Carried out feasibility studies, conceptual design and planning, and development.
- Produced design drawings, documentation, visual presentation, and material mood boards, for both architectural and interior design.
- Coordinated architectural design with structural design and building services.
- Liaised with clients, consultants, contractors, local authorities, and government agencies in regular design review meetings and site meetings.
- Experienced in tender and contract documentation & contract administration.
- Checked drawings to ensure that regulatory compliance and design requirements are met.
- Reviewed shop drawings and coordinated design detailing.
- Review of construction-stage drawings, materials, and samples for approval.
- Worked within a project team to review contract documents, track, and manage project timelines and design changes to ensure timely delivery of the projects.
- Assisted in the issuance of contract documents such as Architect's Instructions/Directions, evaluation of contractor's variation orders for design changes, and review of cost and time claims.
- Prepared documentation and reports for building inspections & project handover.

Key Projects:

- Mixed-use (Retail/Residential/Integrated Bus Terminal), Bedok Singapore
- Public Project: Labrador Nature & Coastal Walk, Singapore
- Sembawang Shopping Centre, Singapore (Retail Mall with Rooftop Landscaped Play Area)

Architectural Graduate

Architects61, Singapore

| 2006

Reported to: Project Director

- Assisted lead project architect for a single-block medium-rise condominium at the construction stage, such as the review of construction drawings to ensure technical provisions are made accurately, and ensure planning parameters are adhered to during design revisions.

Architectural Intern

Formwerkz, Singapore

| 2004

Reported to: Design Partners

- Assisted in concept design & presentation for an educational centre's feasibility.
- Participated in design planning and detailing, interior design, marketing floor plans, and site execution at design and construction stages for small-scale residences, residential complexes, spa interior fit-out.

Architectural Intern

DCA Architects Pte Ltd, Singapore | 2003
Reported to: Design Director, Project Directors

- Completed feasibility studies, design, and presentation for commercial projects (corporate offices, hotel, and shopping complex), and a cultural and educational institute in Bandung, Indonesia.
- Participated in site meetings for an office building and design proposal for corporate interior design.

VOLUNTEERING EXPERIENCE

TUTOR (VOLUNTEER)

ReadWriteNow, WA | 2022 – 2024

- Helping adults to improve their literacy through experiential learning.
- Developing awareness and understanding of cross-cultural differences which affect the learning process.
- Acquiring skills and knowledge in assisting students' retention of learned knowledge with confidence.

SOCIAL MEDIA MANAGER (VOLUNTEER)

South Perth Learning Centre (SPLC) | 2021 Jun – 2021 Dec
Reported to: Centre Manager

- My way of supporting life-long learning. Turning graphic and visual design sensibilities into eye-catching marketing posts using various design software, and people photography to increase engagement.

EVENTS VOLUNTEER

Chung Wah Association, Northbridge, WA | 2021 – 2022

INTERESTS & HOBBIES

- Artistic painting, drawing, sketching, making small sculptures
- Vocal singing
- Traveling
- Kayaking

REFERENCES

References available on request

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